

## Teacher Development Fund

### Your organisation

#### Basic Details

What is your organisation's name?

What is your organisation's legal name (if different)?

If your organisation has recently been known by another name, please give that name as well:

Please provide a brief description of your organisation (max 50 words)

Organisation address

Town/City

County

Country

Postcode

Your organisation's telephone number (landline preferred)

General email address for your organisation

Your organisation's website (if applicable)

What is your organisation's legal status?

In which year was your organisation established?

If applicable, what is your charity's registration number?

If applicable, when was your organisation registered as a charity?

If applicable, what is your organisation's company number?

If applicable, when was your organisation registered as a company?

Are you a Living Wage Employer?

If yes, in which year were you accredited?

How many staff are employed by your organisation (full time equivalent)?

How many volunteers does your organisation have?

## Contacts

Primary contact for this application

(This is the person to whom all correspondence from PHF will be sent.)

Title

First name of primary contact

Last name of primary contact

Job title/role of primary contact

Phone number of primary contact (daytime)

Email address of primary contact

Chief Executive / Headteacher

Title

First name of Chief Executive

Last name of Chief Executive

Job title / role

Email address of Chief Executive

Role

## Application

### General Application Details

Please provide a brief title for your proposal (max 10 words)

Please provide a brief description of your proposal (max 100 words)

Where will this work take place?

How much funding are you applying for?

What is the total cost of the work?

Which art form(s) will be the focus of this work?

Has your organisation previously applied to PHF for funding?

Has your organisation previously received funding from PHF?

How did you hear about the Teacher Development Fund?

### Fund purpose: embedding learning through the arts in the primary curriculum

*The purpose of the Teacher Development Fund is to support delivery of effective arts-based teaching and learning opportunities in the primary classroom, and to embed learning through the arts in the curriculum. It aims to do this through supporting teachers and school leaders to develop the necessary skills, knowledge, confidence and experience.*

Please outline how your proposed project addresses the purpose of the Fund. (max 250 words)

Please describe the arts-based content and/or arts-based processes you will focus on and what areas of teachers' knowledge and practice you hope to develop. (max 250 words)

Please describe how this arts-based content and/or arts-based processes will secure pupils' access to, or enhance their engagement with, the curriculum and outline the evidence which supports this. (max 250 words)

What changes (outcomes) do you anticipate this project will have for:

- a) teachers;
- b) school leaders;
- c) pupils;
- d) artist practitioners;
- e) your own organisation?

(max 250 words)

### **Your approach to delivering teacher CPD / CPDL**

PHF defines CPD as the specific support offered to teachers (for example a training day), and CPDL as the processes and activities that teachers undertake as they participate in and respond to CPD, use new knowledge and skills in their teaching and understand the impact this may have on their pupils.

Please outline the approaches you will take to teacher CPDL during this project. Please include information on:

- a) how you will draw on evidence about what works in designing and facilitating CPDL, including how your project will model the practices highlighted in the report 'Developing Great Teaching' and the DfE's Standard for Teacher Professional Development (links available in the Fund guidance);
- b) the role of specialist arts practitioners;
- c) how your CPDL approach will support pupils as well as teachers;
- d) how, over the lifetime of the project, you will support teachers to integrate learning through the arts in their everyday practice; and
- e) how you will support teachers and senior leaders to embed learning through the arts in their school's curriculum.

(max 500 words)

Please describe the core activities that will take place over the course of your two-year project, including timing of activities, who will deliver and participate in the activities and why you believe they are the right activities to support effective CPDL aimed at embedding learning through the arts in the curriculum. (max 250 words)

### About your partnership

*The Teacher Development Fund promotes effective and equitable partnerships between schools, arts/cultural organisations and artist practitioners.*

### Lead applicant

Are you a school or arts / cultural organisation?

Please describe your organisation's skills, knowledge and experience in relation to arts-based learning and teacher CPDL. (max 250 words)

Please tell us how this project will be managed, the personnel involved and their role(s). (max 250 words)

### Partners

How many schools will be involved in the work?

Please list the schools that will be taking part, together with their postcodes. (max 250 words)

*Note that TDF projects should involve a minimum of five and a maximum of ten schools, including the lead applicant where the lead is a school.*

Please give details of your partner(s), describing the role they will play, and what skills, knowledge and experience they bring to the project. Briefly tell us about any previous work undertaken in partnership with these organisations. (max 250 words)

## Supporting pupils experiencing disadvantage

*The Teacher Development Fund aims to support pupils experiencing disadvantage which is long term and systemic. Disadvantage can cover a wide variety of circumstances which present barriers to learning and we recognise that applicants will identify different types of disadvantage depending on their local context.*

Please give details of the types of disadvantage and/or barriers to learning faced by pupils in your participating schools, including relevant statistics or other supporting evidence. (max 250 words)

How might this project support disadvantaged pupils to overcome challenges and barriers to learning? (max 250 words)

What approaches will you take to ensure that all pupils can access and benefit from the activities and opportunities offered through this project? (max 250 words)

## Working with school leaders

*Evidence from our pilot projects tells us that the greatest and most sustainable impact is achieved when school leaders are positioned as lead learners and closely involved in planning, delivery and reflection activities. By school leaders we mean a member of the senior leadership team, but welcome additional involvement of other leaders influencing curriculum planning such as subject leads or phase leads.*

Please tell us how you intend to work with school leaders over the course of your project. What role do you envisage school leaders playing in supporting teacher CPDL and embedding learning through arts in the curriculum? (max 250 words)

## Artist practitioners

*In Teacher Development Fund projects, the role of artist practitioners is to facilitate CPDL for teachers and school leaders, supporting them to become autonomous in their delivery of arts-based learning and to achieve a sustainable approach to embedding learning through the arts in the curriculum.*

Approximately how many artist practitioners will be directly involved in the work?

Please give an overview of the artist practitioners involved in your project and the role they will play. (max 250 words)

How will you recruit artist practitioners and ensure quality and suitability? (max 250 words)

How will you ensure that artist practitioners are positioned as learners within the project and what support for their learning will you provide? (max 250 words)

## Reflective practice

*We are looking to support Teacher Development Fund projects that demonstrate strong reflective practice which is embedded in the CPDL process.*

Please describe how teachers, school leaders and artist practitioners will be supported to reflect on the effectiveness and impact of the project and who will take responsibility for this aspect of your work. (max 250 words)

How will you draw on participant reflections and other evidence gathered to review and refine your approach over the course of the project? (max 250 words)

## Participants' needs and ethical considerations

For each of the following issues please indicate whether it is relevant to your proposal and if relevant, how it will be dealt with:

Sensitivity to different needs and circumstances (e.g. disabilities, language needs)

Appropriate communication with participants and informed consent

Participant confidentiality and data protection

Risks to participants (e.g. health and safety)

Other, please specify:

Please explain how you will meet the needs and address the ethical considerations you have identified. (max 250 words)

## Safeguarding

Do you have a safeguarding policy for children and vulnerable adults?

If yes, please attach to your application

## Financial and governance information

### Budget

Please provide a budget for the proposed work, including projected income and expenditure. If PHF is not expected to be the sole funder, please provide details regarding other sources of income and whether this has already been secured. TDF grants will support both activity costs and core organisational costs which relate directly to the project. Our expectation is the participating schools will make a contribution. However we appreciate that schools' contexts differ and therefore the nature of this contribution – for example cash, teacher cover, school leaders time or other – is flexible.

## **Financial information about your organisation**

What was the date of your last financial year end?

What was your organisation's income in the last financial year?

Did your organisation have a surplus or deficit last financial year?

If applicable, what was the amount of your organisation's surplus/deficit last financial year?

What were your organisation's unrestricted reserves at the end of the last financial year?

Are you projecting a surplus or deficit for the current financial year?

What is your organisation's projected surplus/deficit for the current financial year?

What are your organisation's projected unrestricted reserves for the end of the current financial year?

## **Financial accounts**

Please provide your most recent audited/independently examined accounts. If your audited accounts are more than 12 months old, please provide a copy of your draft accounts for the last financial year.

If you are unable to provide your accounts, please explain why:

## **Governance documents**

Please attach your constitution, memorandum and articles of association or equivalent documents

If you are unable to provide your constitution, memorandum and articles of association or equivalent documents, please explain why:

### **Additional information**

If there is anything else that you would like to share with us about your application or financial status/accounts, please note it here.

### **Data protection**

In submitting this form you are confirming you have the agreement of any individuals identified for the Paul Hamlyn Foundation to hold their personal data. We will use this information only for the purposes of assessing your application, managing or monitoring any grant awarded and related administration or research purposes. Paul Hamlyn Foundation is a data controller and is registered with the Information Commissioner's Office as required under the Data Protection Act 1998. We will only process any personal data in accordance with the Foundation's registration and current data protection legislation.

**I have read and understood the above statement**